HAMMOND PUBLIC LIBRARY

MINUTES OF THE REGULAR MEETING

HELD ON JUNE 18TH, 2025, AT 1:00 PM

HARRIET M. SCHLESINGER BOARD ROOM AND VIRTUAL

PRESIDING: Tom L. Novak – President – In person

BOARD MEMBERS PRESENT:

- Tom L. Novak – President – In person
- Maxine Simmons – Vice President – In person
- Albertine Dent – Secretary – In person
- Caryn Janiga – Treasurer – In person
- Louis Gonzalez - In person
- Karimar Weekes – In person

BOARD MEMBERS ABSENT:

- Carlotta Blake-King

OTHER PERSONS PRESENT:

- Cornell White, Executive Director – In person
- Amanda Aguilar- Head of Information - In person
- Ursula Whyte- Event Coordinator- In person

I.CALL TO ORDER

President Novak called the meeting to order at 1:00 p.m.

II. PLEDGE OF ALLEGIANCE

The Board and those present recited the Pledge of Allegiance.

NOTICE OF THE MEETING

The Secretary, Albertine Dent, certified:

THAT notice of the meeting was given via email on June 13th, 2025, and the agenda was posted in the Circulation Department and outside the Harriet M. Schlesinger Board Room from June 13th- 18th, 2025.

III. ACTION ITEMS

1. APPROVAL OF MINUTES

Ms. Simmons then made the motion:

THAT the minutes of the Executive Session and Regular Meeting held May 15, 2025, be approved as written.

Seconded by: Ms. Janiga

Action: Unanimously carried

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2. FINANCIAL MATTERS

Mr. Janiga then made the motion:

THAT claims #264 through #326 be approved for payment.

Seconded by: Ms. Weekes

Action: Unanimously carried

Mr. Simmons then made the motion:

THAT the Library requests an advance on taxes to be collected.

Seconded by: Ms. Dent

Action: Unanimously carried

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5. BOARD POLICIES – SECOND READING/ADOPTION

Ms. Janiga then made the motion:

THAT the Board approves policies BP 4111, 4112, 4113, 4113.1, 4119, and 4119.1 as presented.

Seconded by: Ms. Weekes

Action: Unanimously carried

LAND-SALE INQUIRY – PAWEL GARUS PROPOSAL

Ms. Simmons then made the motion:

THAT two certified appraisals be obtained for parcels owned by the library in response to a purchase inquiry.

Seconded by: Ms. Janiga

Action: Unanimously carried

IV. DISCUSSION ITEMS

1. CINCO DE MAYO & AUTHOR/ARTIST FAIR RECAP

Board members discussed the success of both events and expressed appreciation for the staff's efforts.

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2. ALA ANNUAL CONFERENCE PREPARATION

Staff shared updated travel procedures and introduced the GroupMe app for coordination.

ADJOURNMENT

Ms. Janiga then made the motion:

THAT the meeting adjourn.

Seconded by: Ms. Simmons

Action: Unanimously carried

The meeting adjourned at 1:46 p.m.

President: ______________________

Secretary: ______________________