



Director: Cornell White

Hammond Public Library • 564 State Street • Hammond, IN • 46320-1532 (219) 931-5100

www.hammondlibrary.org

JOB ANNOUNCEMENT

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| TITLE | Young Adult Librarian (Youth Services) |
| JOB SUMMARY | Responsible for providing library service to young adults (ages 11 through 18) including but not limited to programming, outreach, and collection development. |
| MAJOR TASKS | <ul style="list-style-type: none">-Plan, implement, and evaluate diverse programming that fulfills the education, recreational, and personal needs of young adults.-Develop and maintain partnerships with local schools and organizations to collaboratively encourage college and/or career readiness and to meet strategic plan goals and state curriculum standards.-Research and apply for grants to fund innovative young adult programming and other services.-Assist Marketing Coordinator with marketing and publicity of Young Adult services.-Collaborate with other programming librarians to ensure the library is meeting strategic plan goals.-Keep informed of developments and trends in the library field through reading, and participation in professional activities and meetings.-Maintain collections of relevant print and non-print material that meet the interests and needs of young adults in the community.-Engage young adults and their caregivers by providing research instruction, reference services, and reader's advisory. |
| REQUIREMENTS | Master's degree in Library Science from an ALA-accredited program or eligibility for Librarian IV certificate in Indiana and equivalent combination of education and experience in public or reference service relevant to young adults. Interest and ability in working with the public. Strong interpersonal, organizational, and communication skills. Computer literacy. Flexibility in work schedule. |
| SALARY | Grade 6 (\$44,756.35 - \$56,627.25) |
| USUAL HOURS | 38 hours per week, including evenings and weekends |
| SUPERVISOR | Head of Youth Services |
| APPLICATION PROCEDURE | Applicants should send their resumé and cover letter to Whitney Chapman, chapmanw@hammondlibrary.org |